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FIDIC 2017 · SUB-CLAUSE 8.3

FIDIC Programme Checklist

Under the 2017 Red, Yellow and Silver Books, Sub-Clause 8.3 lists what each programme has to show, and a programme that draws no Notice within its review period becomes the Programme. Run this check on every submission, initial or revised.

1 Read the Specification first

- [ ] **Find the programming software it names** (the Employer's Requirements under the Yellow and Silver Books). If none is named, use software acceptable to the Engineer (the Employer, under the Silver Book).
- [ ] **Note the level of detail it sets** for the activities under item (g).
- [ ] **List what it adds**, such as activity coding, formats or an update cycle.
- [ ] **Check the Particular Conditions** for any change to Sub-Clause 8.3 itself.

State it: *which document governs the programme, and what it adds to Sub-Clause 8.3.*

2 The programme itself (Sub-Clause 8.3, items (a) to (j))

- [ ] **(a) to (c):** the Commencement Date and Time for Completion of the Works and each Section, the access dates for each part of the Site, and the order of the work, nominated Subcontractors included.
- [ ] **(d) and (e):** the review periods for submissions, and when the Contract's inspections and tests take place.
- [ ] **(g):** every activity at the Specification's level of detail, logic-linked, with early and late dates, float and critical path.
- [ ] **(h) and (i):** local rest days and holiday periods, and the key dates for delivery of Plant and Materials.
- [ ] **In a revision, (f) and (j):** when any remedial work will be done, and the actual progress of each activity, any delay to it and its effect on other activities.

State it: *where each item sits in the submission.*

3 The supporting report (item (k))

- [ ] **Describe the main stages of the work** and the methods the Contractor intends to use.
- [ ] **Estimate the Contractor's Personnel and Equipment** each main stage needs on Site.
- [ ] **In a revision, identify the significant changes** from the previous programme.
- [ ] **Set out how the Contractor proposes to deal with the effects of delay.**
- [ ] **Do not rely on it as a Notice.** A claim for time, other than for a Variation, needs its own Notice of Claim (20.2).

State it: *what changed since the last revision, and why.*

Silence makes a programme the Programme. Check it before the review period starts.

4 The review and the deemed Notice of No-objection

- [ ] **Log the day the Engineer receives each programme** (the Employer, under the Silver Book). The review period runs from receipt: 21 days for the initial programme, 14 for each revision.
- [ ] **If a Notice arrives within the period**, note the shortfalls it states and submit a revision that answers them within 14 days.
- [ ] **If none arrives**, a Notice of No-objection is treated as given and the programme becomes the Programme. Record that in a short letter.
- [ ] **Keep a programme register:** each revision's number and data date, the day it was received, the day its review period ends, and the outcome.
- [ ] **Remember what the Programme is not.** It is not a Contract document (1.5), and a Notice of No-objection relieves no obligation (3.2).

State it: *which revision is the Programme today, and since when.*

5 The four routes to a revision

- [ ] **Progress or obligations:** revise whenever the programme stops reflecting actual progress or conflicts with the Contractor's obligations. Sub-Clause 8.3 sets no interval, though the Specification may.
- [ ] **An Engineer's Notice:** submit a revised programme within 14 days of a Notice that a programme falls short. Since the 2022 reprint, that power reaches any programme.
- [ ] **Sub-Clause 8.7:** when the Engineer instructs it because progress is too slow, or is or will be behind the Programme, for a cause not listed in 8.5, show the revised methods, adopted at the Contractor's risk and cost.
- [ ] **A Variation (13.3.1):** the Contractor's particulars include a programme for the varied work and any changes proposed to the Programme and the Time for Completion.

State it: *which route started this revision, and on what date.*

Before the programme goes to the Engineer

Ready when all three hold.

- [ ] Every item Sub-Clause 8.3 asks for is in the programme or its supporting report, to the level of detail the Specification sets.
- [ ] The activities are linked by logic, with float and the critical path visible, and a revision shows actual progress at its data date.
- [ ] The submission is logged in the programme register, with the end of its review period in the diary.

Submitting a FIDIC programme? Book a 30-minute call before it goes to the Engineer.

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